

REX BARKDOLL

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EXPERIENCE:

NICIC.gov via Amentum Services Inc. | 2016-Present | Web Developer (Contractor)

- Created 25+ Authority to Test plans/documentation and step-by-step guides for non-technical staff and constituents as part of the systems-approval process for running a government website (contingency plans, tabletop exercise, system documentation and guides, contact lists, and more)
- Prioritized customer needs and delegated tasks to peers on team projects
- Presented 3 opportunities for contract growth in 2020 and 2021 respectively, beyond what was within the scope of the contract and advocated for 2 additional positions on the contract that have since been added on
- Provide SME expertise in meetings, took input from all parties, adopted plans of action and deadlines that met the needs of everyone involved.
- United team members and clients across gender, racial, and age groups.
- Coordinated with manager, team members, and client to recover critical systems in multiple emergencies.
- Provided daily and monthly reports to leadership and client tracking project progress.
- Created multiple data dashboards in website, helpdesk, and analytics to surface valuable information for key decision makers.
- Learned Drupal 7 from scratch and built multiple websites from the ground up while migrating content from legacy ASP website. Later learned Drupal 8/9 and migrated over 20,000 pieces of content from Drupal 7 to Drupal 9 while wireframing and implementing the new site design to meet US government requirements.
- Learned Google Analytics 4 from scratch, migrated Universal Analytics accounts and built custom reports to provide actionable data to client stakeholders in monthly reports and as-needed.

Terrestrial LLC | 2021 | Consultant Project Manager

- Met weekly with team members to build out repeatable project management pipelines in ClickUp (project management software)
- Presented research at weekly meetings on developing delight in client relationships; CRMs; HR, payroll, and credit card processing solutions.
- Helped each team member reduce their overhead by streamlining and standardizing company processes for research, website design, and repeated projects where none existed before.
- Critically analyzed new projects for feasibility and team scheduling
- Participated in group problem solving, taking input from multiple SMEs to develop solutions and evolve understanding among the team.

SKILLS:

- ✓ **Project Manager:** created project plans and led teams of 1-5 people using ClickUp, Slack, Confluence/Jira, & Basecamp
- ✓ **Problem Solver:** excited to take complex problems, systematically break them down into solvable tasks, with both foreign and familiar material
- ✓ **Enterprise Platforms:** Content and Learning Management systems, AWS GovCloud, MS Office Suite, & Adobe Master Suite
- ✓ **Technology & Design Enthusiast:** I stay on top of tech trends & security news as well as using Responsive Design, User Experience Design, Accessibility Best practices, SEO, & Inclusive Methodology to solve problems for people
- ✓ **Life-Long Learner:** Currently pursuing PMP Certification to provide more value. Previously completed Project Management course with focuses on Basics, Business, Teams, and Engineers – based on PMBOK® Guide, Sixth Edition
- ✓ **HIGHLIGHT:** Passed Government Background Check (NACI) and received Contractor PIV Card.

EDUCATION:

- ✓ Bachelor of Science Degree in Mass Communications from Shepherd University

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PR Newswire | 2012-2016 | Senior Implementor (Web Developer)

- Joined calls with clients to answer technical questions and resolve problems or speak to the features/benefits of products alongside our client-services team
 - Taught a junior programmer the skills they needed to be successful and take over from me (legacy planning). This included technical skills like HTML, CSS, and JavaScript coding as well as soft skills like stress and anger management, problem solving, project organization, and critical thinking
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